

Receiving CU Grad Credits for the TIE 2009 Conference

Course Syllabus for IT 5998: Professional Development: TIE Conference

See the TIE Credits site at: <http://tie-credits.blogspot.com/>

You may elect to receive university graduate credit or continuing recertification units for Colorado. For each form of credit, you will attend the conference, complete an online form, and submit a short reflection paper. This online form must be completed ***no later than July 15th***.

Graduate Credit from CU

Graduate credits are available from the *Information and Learning Technologies* Master's Program at the University of Colorado Denver. The course title is IT 5998 Section 025: Professional Development: 2009 TIE Conference. The cost is \$60/graduate credit (1 credit for 2 days; 2 credits for the full conference).

1. Complete the registration form for the course. The form is available at the Credits Table at the conference, or you may download a copy from the TIE Course site.
2. Submit the form to fax number 413-702-5903 or snail mail:
TIE Course Attn: Brent Wilson
UCD Campus Box 106
P. O. Box 173364
Denver CO 80217-3364
3. Attend the conference.
4. Complete the online form: <http://thunder1.cudenver.edu/ilt/tie-credits/index.php>. Paste in a report (a conference reflection, a plan for integrating technology, or a professional development narrative detailing your use of technology), at least 500 words for 1 credit or 1000 words for 2 credits. Submit this no later than July 15th.
5. Grades should be posted by end of August if you registered at the conference. Instructions for ordering free transcripts are available by calling 303-556-2389; or download and submit the transfer request form at the TIE Course website.

CDE Continuing Recertification Units

Recertification units are alternately available to reflect your participation at the conference – offered as a courtesy by the course instructor Brent Wilson. To receive CDE recertification units:

1. No sign-in this year. In years past attendees have signed in at the conference. There will be no sign-in this year.
2. Attend the conference.
3. Complete the online form at: <http://thunder1.cudenver.edu/ilt//tie2009/index.php> Paste in a report (a conference reflection, technology plan, or professional development narrative, 500 words for 1 credit or 1000 words for 2 credits). Submit this form no later than July 15th.
4. A certificate will be mailed to you via email attachment by the end of August. Check your junkmail folder if you don't see it in your inbox.

Please contact instructor Brent Wilson at 303-315-4963 or brent.wilson@ucdenver.edu for any special inquiries.

Paying for Your CU Grad Credits

UC Denver no longer mails paper tuition bills. So please follow the procedure below to make payment for your CU grad credits.

Initial steps:

- Enter Brent Wilson <brent.wilson@ucdenver.edu> into your email address book. This will help me get through your junk-mail filtering system.
- Wait about three weeks after submitting your registration form, and then call the Records Office at 303-556-2389 to obtain your student ID number and PIN. Mark your calendars now to take care of this.

Once you have this information, you may use one of the following payment methods:

- *Pay online:* Go to <http://www.ucdenver.edu/registrar> and click on SMART (at the top of the page). Log in using your student ID number and PIN. Click on Finances. Follow the instructions to enter your payment information. Be sure to select Exit when finished.
- *Pay by mail:* If you know your balance, you may mail your check (made out to University of Colorado Denver) to:

University of Colorado Denver
Tuition - Department 461
Denver CO 80281-0461

You must put your university-issued student ID number on your check to ensure it is applied correctly. To find out your current balance due, call the Bursar's Office at 303-556-2710.

Please contact instructor Brent Wilson at 303-315-4963 or brent.wilson@ucdenver.edu for any special inquiries.